

Section 10.1: Fire Alarm/Bomb Threats at the Health Center

Adapted from TAMU EMS Standard Operating Procedures.

In the event of a Code Red (Fire Alarm) or Code Black (Bomb Threat) announcement, all TAMU EMS personnel will immediately follow these Evacuation Plans for their position. The dispatcher should:

1. Log out of each 911 Terminal.
2. Log out of CAD and secondary computer.
3. Program and forward all business phone lines to appropriate agency where you will be relocating.
4. Take the fire bag, EMD cards, SOP's, map book, both dispatch handheld radios, and a radio charger to appropriate dispatch location.
5. Notify on-duty staff immediately, including AOD and the Communications Coordinator, of Code Red/Black if they are not at the Health Center.
6. Contact CSFD to notify them that they will temporarily be responsible for our territory while we relocate/evacuate.
7. Contact Brazos County 911 to request that they forward all of our calls to CSFD.
8. Contact UPD to notify them that we will be relocating.
9. Once relocated, the dispatcher will notify all agencies and officers of the change.
10. Follow the same procedure for relocating to the Health Center, unless other personnel are able to return to Health Center and restore services while still operating out of the station.

To save time, it is acceptable to notify Texas A&M EMS administration and other agencies via personal cell phone as you leave the station.

All calls received will be recorded on paper run sheets and input into CAD upon returning to the Health Center. If the dispatcher has the ability, they may remote into CAD and input runs that way.