

### Section 2.1: DIT Training

It is the duty of the DIT to be proactive in completing their training; it is also the duty of the on-duty CTO and crew to train the on-duty DIT. This training should include, but not be limited to, the following:

1. Test Calls.
2. Learning and reviewing the Communications Protocols and ensuring that the DIT has a good working knowledge of them.
3. Ensuring that the DIT is familiar with the Texas A&M EMS SOP's to ensure a good working knowledge.
4. Ensuring that the DIT has a thorough working knowledge of all the dispatch equipment and software.
5. Ensuring the DIT has proper phone etiquette skills.
6. Map and building familiarization.

Every effort should be made to allow them to do as much as their skill level will allow.

Keep in mind that training is not option. It is a requirement. The expectation is that CTO's will put in the time and effort to be confident that the DIT has learned and acquired knowledge from the training they have received. Training should begin at the beginning of every shift, with expectations for the completion of normal operations. CTO's must sign off on each completed training task in the DIT's binder. If the CTO does not sign the page, the task must be repeated.